



# Attendance Matters



## Every school day counts.

### TIPS FOR GOOD ATTENDANCE

· Follow the school procedures for reporting absence and always let the school know of any days your child cannot attend. There is an **answerphone** available 24/7 to take messages as well as seesaw messaging facility.

· Always contact the school as soon as possible on the first day of absence and everyday after, otherwise it will be logged as unauthorised.

· Make sure your child knows that you expect them to attend school **regularly** and that you will not allow them to be absent from school without good reason

· Where possible, always make medical and dental appointments out of school time, please use **medical appointment cards** which are stamped at your appointment if you attend during the school day. (These are available at the school office, on the website and in Corwen Surgery)

· Be alert for any particular reason that your child does not want to attend school and report any concerns or problems at school as soon as possible

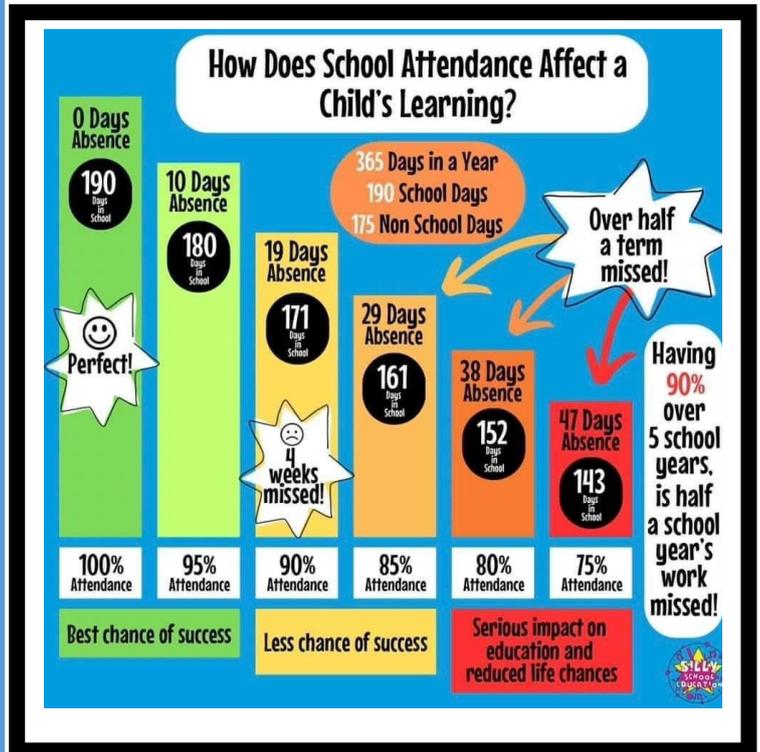
· Ensure that your child is at school on time. The bell rings at **8:55am!!**

**IF** you are taking a holiday during the school term, please fill in a **leave of absence form**, you can download these from the school website

[www.ysgolacerdrewyn.co.uk](http://www.ysgolacerdrewyn.co.uk) or ask your class teacher.

**Wakey, wakey rise and shine.**

**School starts at five to nine!**



Lateness In an average school year	= Lost learning
3 minutes late each day	3 days of lost learning!!
10 minutes late each day	6.5 days of lost learning!!
15 minutes late each day	10 days of lost learning!!
20 minutes late each day	13 days of lost learning!!
30 minutes late each day	19 days of lost learning!!

Please support us and send your child in to school every day, on time. If we can help at all please do contact us at school we are always happy to help and support.

**Diolch yn fawr**